



2017-2018 Evergreen School District Foundation Educational Excellence Grant Guidelines

Overview

In the 2017-2018 academic year the Evergreen School District Foundation (ESDF) will provide grants under the requested amount of \$2,500 for academic projects. Professional staff within Evergreen Public Schools are eligible to apply for grants supporting the district's strategic plan for academic excellence. All applications must be submitted and have final clearance electronically by Tuesday October 31, 2017 at 5pm and can be found on our website at www.evergreenschooldistrictfoundation.com. Funds distribution is scheduled for December 2017. The ESDF's allocation strategy will focus on grants providing the best utilization of district and foundation resources.

Educational Excellence Grant Process

- Complete application grant on line at www.evergreenschooldistrictfoundation.com under "Programs" "Educational Excellence"; making sure to include your Principals Code. This code was emailed to each principal on September 26, 2017 from EPS Community Relations. You must have your principal review your application who will then give you their Principal code. (this is a 3 digit code)
- All applications must be electronically filed and have final clearance by Tuesday October 31, 2017 5pm.
- The appropriations committee is compromised of no less than four committee members, one ESDF board member chair, with no less than two district employees and one ESDF executive board member.
- All applicants will receive direct notification of award decisions via phone or email.
- All grant recipients must electronically file a Project Completion Report and have it submitted by June 30, 2018 for school year projects and September 30, 2018 for summer programs. This can be electronically submitted by going to our website www.evergreenschooldistrictfoundation.com under "Forms".
- **In order to be considered for future grant funding, applicants must fill out Project Completion Reports completely and electronically submit it to the Foundation by the above deadlines.**
- Applicants are encouraged to seek matching funds through grants, PTA/PTOs and other funding sources.
- Distribution of awards will begin no later than December 2017.

Educational Excellence Grants Criteria

- **Due to the District's Technology Innovation Pilot (TIP) this school year, ESDF will not be awarding grants for technology for this grant cycle. The TIP program will award up to 15 teachers who are already utilizing technology and are ready to expand its use in a 1-to-1 classroom setting.**
- Programs supporting academics in the classroom will be considered.
- Subject areas must include language arts, math, science, or social studies.
- Preference will be given to programs with clearly measurable academic impact.
- Eligibility for all grants or continuing programs is contingent upon submission of all applicable Project Completion Reports from prior grant cycles. If a PCR was not received from the previous year, grants unfortunately will not be considered.
- Only one submission per teacher will be considered.
- Non-fundable requests include teacher expenses over \$2,500, release time, salaries, food, clothing, direct gifts, and prizes.

- Awards must be utilized for the program elements as requested in the original grant application.
- Incomplete or late applications after Tuesday October 31, 2017 at 5pm will not be considered.

Application and Awards

Applicants must meet ESDF grant criteria, submit a complete electronic application package by the deadline for consideration, and receive endorsement and code from the school principal. Grants will be evaluated based on the following five impact areas:

Category	Considerations
School Needs	Demographics
Audiences Served	Number and groups of students, communities
Program Factors	Duration, creativity and completeness
Success Elements	Well defined and supported program, clear metrics
Foundation Support	Involvement in ESDF sponsored events

For any questions please contact Evergreen School District Foundation Rebecca Bafus at 360-604-4022 or email admin@evergreenschooldistrictfoundation.com